

## UAAACT Team Member Report of Hours

Hours of UAACT service from June 1, 2004 to May 31, 2005

Team Member submitting report: \_\_\_\_\_

This report should be turned in to the team leader who will complete the UAACT Team Summary Report. Please record your hours of UAACT service as defined below.

**Definition of Hours-** UAAACT service hours are hours of service provided by a UAAACT team member only when acting as a UAAACT team member and not as a member of the student's education team. For example: If a UAAACT team member is the direct service provider for a student who has been evaluated by the UAAACT team, they would not count their scheduled service time for that student as UAAACT hours. The UAAACT team member would count their time spent in providing a UAAACT evaluation or follow-up service for that student.

In an evaluation where five team members serve one student for one hour, each team member records one hour of service. When the team leader tallies the team members hours, filling out the UAACT Team Summary Report, there would be five hours of service for that student. But they still only served one student. If one team member spends 3 hours writing a student report, that would count as 3 hours.

The following services may count as UAACT hours: Evaluation or assessment, follow-up services, travel to UAACT activities, training provided to a parent, student, or education team, report writing, equipment management or self training on UAACT equipment.

[illegible]

[illegible]